



Temp News



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C&S Staff:

Paula S. Benne, CSP CTS
President

Jerry Benne, CSP
Vice President

Darlene Norment, CSP
Accounting Director

Carrie Russell, CSP CTS
Staffing Specialist

Sonnett Cagle, CSP CTS
Staffing Specialist

Nicole Wilson, CSP
Payroll Clerk

Mandy Thomas, CSP
Account Representative

Stephanie Lehmen
Community Relations Coordinator

Mary Heimericks
Claims Manager

Penny Smith
Office Assistant

Taryn Henderson
Office Assistant



MEMBER OF
American Staffing Association



C&S employees receiving paychecks from C&S Business Services were mailed W2 forms which you should have received already. **If you did not receive a W2 from C&S, please contact our office at 573-635-9295 to ensure your address is current in our records.**

Now it's on to the task of filing state and federal taxes which can be daunting to some of us. Here are a few tax tips that may help lower your taxes, save money when preparing your tax returns and avoid tax penalties.

Contribute to Retirement Accounts -- If you haven't already funded your retirement account for 2020, you can do so by April 15, 2021. That's the deadline for contributions to a traditional IRA, deductible or not, and to a Roth IRA. Making a deductible contribution will help lower your tax bill this year. Plus, your contributions will compound tax-deferred.

Make a last-minute estimated tax payment -- If you didn't pay enough to the IRS during the year, you may have a sizable tax bill staring you in the face. Plus, you might owe significant interest and penalties too.

Organize your records for tax time -- Good organization may not cut your taxes but there are other rewards, and some of them are financial. For many, the biggest hassle at tax time

is getting all of the documentation together. This includes last year's tax return, this year's W-2s and 1099s, receipts and so on.

Find the right tax forms -- You can view and download a large catalog of forms and publications from the Internal Revenue Service website (www.irs.gov) or have them sent to you by mail. The IRS website will also direct you to sites where you can obtain state forms and publications for filing state tax returns.

File and pay on time -- If you can't finish your return on time, make sure you file Form 4868 by April 15, 2021. Form 4868 gives you an extension of the filing deadline until October 15, 2021. On the form, you need to make a reasonable estimate of your tax liability for 2020 and pay any balance due with your request. Requesting an extension in a timely manner is especially important if you end up owing tax to the IRS.

File electronically -- Electronic filing works best if you expect a tax refund. Because the IRS processes electronic returns faster than paper, you can expect to get your refund three to six weeks earlier. The waiting time can even be less if you have your refund deposited directly into your bank account or IRA.



Employee News



C&S Business Services would like to introduce the newest addition to the C&S staff. Taryn Henderson joined the C&S team as the Front Desk Technician in December of 2020.

In her role as Front Desk Technician, Taryn greets and assists applicants, employees and other customers entering the C&S office. She starts the hiring process by gathering the necessary paperwork and assisting with testing and training. Taryn assists with answering and directing phone calls and scheduling interviews. She also helps with updating employee records and distributing weekly paychecks.

Taryn is a graduate of Metro Business College and has previous office experience working in a medical office. Originally from Gasconade County, Taryn resides in Jefferson City with her two children. In her spare time, she enjoys crafting, watching crime mysteries and playing with her children.

Please join C&S Business Services in welcoming Taryn to the C&S team.



What's happening in February:

February 2 – Groundhog Day

February 14 – Valentine's Day

February 15 – Presidents' Day
(C&S open)

February 16 – Mardi Gras



Permanent Placements

The following employees were recently offered and accepted permanent employment at their assignments. C&S would like to congratulate and thank each of these individuals for their hard work and dedication!

Koaleen Jones
Brandon Weirich
Joseph Garcia
Malcolm Mayes
Joseph Robinson
Christian Hilsenbeck
Mamie Brown
Aubrie Harris
Geneva Parthenopoulos
Terry Myers, Jr.

Thought for the Month...

Ability

IS WHAT YOU ARE
CAPABLE OF DOING

Motivation

DETERMINES WHAT
YOU DO

Attitude

DETERMINES HOW
WELL YOU DO IT

- Lou Holtz -



(Mary, right, is presented her award by
C&S President, Paula S. Benne)

Mary Heimricks, Claims Manager for C&S Business Services, was recently recognized as the C&S Employee of the Quarter.

Nominated for the award by her peers at C&S Business Services, Mary was recognized for her ability to keep on top of COVID related absence reporting and tracking as well as her continued organization and coverage of the front office at C&S.

Mary has been with C&S Business Services for over 26 years and during that time she has served in many roles which gives her the experience and knowledge to assist employees and staff with most any question or task. She is known for being the "go to" person at C&S for that very reason.

Congratulations and thank you to Mary!